Telephoning is a better way to communicate than letters nowadays. Discuss

**FOR & AGAINST ESSAY**

**PRIMER PARRAFO:**

Hacer una introducción del tema. Este párrafo debe ser genérico, dando información general, sin opinión.

**Conditional**

**Passive**

**Reported**

**Relative**

clause

**Taking everything into account we can say that** telephoning has become the main means of communication today. **Nevertheless,** **if I had to communicate formally, I would definately use a letter.**

All in all / Taking everything into account we can say that………….

Personally I agree that ….. (include a conditional)

**CUARTO PARRAFO / CONCLUSION:**

**On the other hand, there are also a number of disadvantages. Firstly, one reason against** telephoning **is that** you lose personal contanct. **What is more, this first disadvantage leads us to mention another one which is that** we can avoid being too spontaneous or incorrect.

**In addition, we must highlight another important disadvantage, which is that** by telephoning we give the other person a means of replica which is more difficult through a letter.

On the other hand, there are also a number of disadvantages.

Firstly, one reason against………. is that….

What is more, this first disadvantage leads us to mention another one which is that

In addition, we must highlight another important disadvantage, which is that

**TERCER PARRAFO:**

Ahora piensa en dos razones malas sobre el tema en cuestión. Y en argumentos para convencer al lector.

**SEGUNDO PARRAFO:**

Piensa en dos razones buenas sobre tema en cuestión. Y argumentos para apoyar tu opinión.

**One of the main advantages of** telephoning **is that** you have instant communication **which** is important if you need a plumber, for instance. **Moreover,** if you want to ask something like “what time does the next train leave?” telephoning is essential. **And last but not least**, **researchers say** that telephoning is a great way to keep contact with family and friends.

One of the main advantages of …….. is that…… / in the first place…/firstly/ to begin with /

Secondly / thirdly / lastly / last but not least

**People’s opinion on** this issue **differs widely**. **It is said** that letters are no longer efficient, and telephones have become more widespread as a means of communication.

Many people believe that/feel that……… / People’s opinion on …..……differ widely. / It is said….